



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, AUGUST 26, 2020 7:00 PM
Via. Electronic Participation

COUNCIL MINUTES

Meeting can be viewed live at:

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88I4A>

SOUTHWEST MIDDLESEX COUNCIL MINUTES

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session on August 26, 2020 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Fire Chief – Bob Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill, Drainage Superintendent – Andrew Neely, Planner – Stephanie Poirier

ALSO PRESENT:

Brandon Widner, P. Eng. Spriet

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at 7:02 p.m.

Councillor Sholdice is absent from the call of the meeting at 7:02 p.m.

Mayor Mayhew noted that the meeting is being held as a virtual meeting due to the declared emergency, in order to help stop the spread of COVID-19.

Mayor Mayhew confirmed that the meeting will be recorded and streamed live and published in accordance with council's Electronic Recording of Meetings Policy.

Councillor Sholdice is now present at 7:03 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None declared

3. ADDITIONS TO THE AGENDA

#2020- 176

Moved by Councillor McGill

Seconded by Deputy Mayor Wilkins

THAT the Regular Agenda of Council dated August 26, 2020 be accepted with the following change:

At the request of the applicant, that Item 8 b) i) be deferred to a future meeting.

Carried

4. DELEGATIONS AND PRESENTATIONS

Meeting to Consider Engineer's Report – James Court Outlet Drain

The Chair called the meeting to order.

The Engineer, Brandon Widner, provided council with the report on the drain, including the work required.

The Chair invited affected property owners to ask questions of the engineer. No property owners were present.

The Chair provided the opportunity for affected property owners to add or remove their name(s) from the petition. No property owners were present.

Council recessed at 7:10 p.m. to allow the opportunity for members of the public to join the meeting.

Council resumed at 7:15 p.m.

No members of the public registered to join the meeting.

The Chair invited comments or questions from Members of Council.

The Chair closed the public meeting portion to provide an opportunity for a decision.

#2020- 177

Moved by Councillor Carruthers

Seconded by Councillor Vink

THAT Council accepts the Engineer's Report in reference to the James Court Outlet Drain and refers the by-law to the by-law section of the agenda for the 1st and 2nd reading only.

Carried

5. CONSENT AGENDA

5.1 Vouchers in the Amount of \$364,032.98 - July 31 to August 13, 2020

5.2 SWM Building Report – July 2020

5.3 EMCPA Letter – Ministry of Municipal Affairs and Housing

5.4 Bill 197 – Enforcement Officers

5.5 Court Security and Prisoner Transportation – Ministry of Solicitor General

5.6 School Bus Camera Regulations - Ministry of Transportation

5.7 Always in Season: Toolkit for Practitioners – Ontario Federation of Agriculture

5.8 Southwest Middlesex Council Minutes – August 12, 2020

#2020- 178

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda items 5.1 through 5.8 as information, including the approval of the August 12, 2020 meeting minutes.

Carried

6. COMMITTEE OF ADJUSTMENT

- B-5/20 – 196 McKellar Street, Sousa
- B-7/20 – 4317 Parkhouse Drive, Sinclair

#2020- 179

Moved by Councillor McGill

Seconded by Councillor Carruthers

THAT Southwest Middlesex move into Committee of Adjustment to consider planning applications B5/2020 (Sousa), B7/2020 (Sinclair) at 7:21 p.m.

Carried

Council resumed at 8:34 p.m.

7. PUBLIC MEETINGS

UNDER THE PLANNING ACT

- P-8/2020 – 4317 Parkhouse Drive - Sinclair

Chair Mayhew calls the Public Meeting for P8/2020 4317 Parkhouse Drive (Sinclair) to order at 8:34 p.m.

The Chair stated the purpose of the meeting with respect to a Zoning Amendment application by Dennis and Susan Sinclair and for Southwest Middlesex Council to consider the proposal.

The purpose and effect of the zoning by-law amendment is to rezone the retained parcel of Consent B7/2020 from the General Agricultural (A1) Zone to Rural Residential (RR) Zone and rezone the retained parcel created through Consent Application B7-2020 from General Agricultural (A1) Zone to the Agricultural (A2) Zone.

The Planner recommended deferral of Council's consideration of the zoning application based on the decision of the Committee of Adjustment.

Chair Mayhew declares the Public Meeting for P8/2020 (Sinclair) closed.

#2020-180

Moved by Councillor Cowell

Seconded by Councillor Carruthers

THAT the application for Zoning By-law Amendment P8-2020 be deferred for a future planning meeting.

Carried

8. STAFF REPORTS

a. Fire

i. Annual Bunker Gear Purchase

#2020-181

Moved by Councillor Cowell

Seconded by Councillor Sholdice

THAT Council award the annual purchase of five sets of Lakeland Brand Fire Department Stealth bunker gear to M&L Supply, Fire & Safety, in the amount of \$11,497.45 (HST excl).

Carried

b. Administration

i. Site Plan Agreement – Agri-Tourism Jireh Hills (Charlton – Lobelia Drive)

Deferred

c. Building

None.

d. Finance

None.

e. Facilities and Recreation

None.

f. Public Works

i. Quotes for the Annett Drain Clean out

#2020- 182

Moved by Councillor Carruthers

Seconded by Councillor Sholdice

THAT the project be awarded to R&S Graham Contracting for the Annett Drain clean-out.

Carried

9. NOTICE OF MOTION

10. CORRESPONDENCE AND PETITIONS

10.1 Mark and Nadia Sousa are requesting relief from the Municipality of Southwest Middlesex Noise by-law on August 29, 2020 from 4:00 p.m. to 11:00 p.m. at 108 Main Street, Glencoe.

Noise By-Law Exemption – 108 Main Street, Glencoe (Mark & Nadia Sousa)

Mayor Mayhew requested that Deputy Mayor take over as Chair so that he might speak to the request.

#2020-183

Moved by Councillor Cowell

Seconded by Councillor Sholdice

THAT Council approve exemption from Section 4.2 and 4.10 of Southwest Middlesex's Noise By-law on August 29, 2020 for Mark and Nadia Sousa, from the hours of 4:00 p.m. to 11:00 p.m. at the residence of 108 Main Street, Glencoe.

Carried

11. UNFINISHED BUSINESS

None

12. NEW BUSINESS

None

13. COUNTY COUNCIL AND CONFERENCE UPDATE

Mayor Mayhew requested that all council members complete the Community Safety and Well-Being Plan survey information.

Mayor Mayhew provided an update related to the Association of Municipalities of Ontario, including the delegations with four ministries, including Minister of Finance, the Parliamentary Assistants for Municipal Affairs and Housing, Infrastructure, and Agriculture, Food and Rural Affairs.

14. ANNOUNCEMENTS

None

15. CLOSED SESSION

No closed session

16. BY-LAWS

1. By-law No. 2020/071

Being a by-law to appoint a Drainage Superintendent for the Municipality of Southwest Middlesex pursuant to the Drainage Act, R.S.O. 1990

2. By-law No. 2020/072

Being a by-law to amend Procedural By-law 2019/104 to permit a change to Southwest Middlesex meeting schedule

3. By-law No. 2020/073

Being a by-law to amend the Procedural By-law 2019/104 to permit Full or Partial Participation in Electronic Council Meetings.

4. By-law No. 2020/074 - DEFERRED

Being a by-law to authorize the Mayor and the Clerk to enter into a site plan agreement with John Mark Charlton and Cheryl Nicole Charlton on the property known municipally as 3355

5. By-Law No. 2020/075

Being a by-law to provide drainage works in the Municipality of Southwest Middlesex, in the County of Middlesex, being the James Court Outlet Drain.

6. By-law No. 2020/076

Being a by-law to amend Zoning By-law No. 2011/065 – 4317 Parkhouse Drive. - DEFERRED

7. By-law No. 2020/077

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (August 26, 2020)

#2020- 184

Moved by Deputy Mayor Wilkins

Seconded by Councillor Sholdice

That By-law No. 2020/071, 2020/072, 2020/073 and 2020/077 be given first, second, third and final readings, including an amendment to By-law No. 2020/073 subsection g) to clarify:

THAT members may re-join a meeting if they have been disconnected from virtual or electronic participation, but they may not vote on a matter if they have not been present during the discussion.

AND THAT By-law No. 2020/074 and By-law No. 2020/076 be deferred to a future meeting.

Carried

#2020- 185

Moved by Councillor McGill

Seconded by Councillor Carruthers

That By-law No. 2020/075 be given first, and second readings.

Carried

17. FUTURE MEETINGS (subject to change)

- September 9, 2020
- September 23, 2020
- October 14, 2020

18. ADJOURNMENT

The Mayor adjourned the meeting at 9:45 p.m.